



A to Z Theatrical

Supply and Service, Inc

MARY POPPINS

*by Richard M. Sherman, Robert B. Sherman, George Stiles,
Anthony Drewe, and Julian Fellowes.*



ATOZTHEATRICAL.COM (816) 523-1655

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ABOUT A TO Z

A to Z Theatrical Supply and Service has been serving the theatre community for over half a century. In 1959 two brothers started a company out of their garage, building and repairing theatrical electrical lighting strips. As the business grew, it was expanded out of the garage and into a 6,000 square foot space in Kansas City.

Over the years, A to Z has grown and improved to better serve not just Kansas City, but clients all over the world. Current owner Alex Perry acquired the company in 2013 with a vision of working on fun and innovative projects to enhance the theatrical world. With locations in Kansas City, Wichita, and Milwaukee, we now have over 100,000 square feet of costumes, make up, theatrical supplies, props and everything else your production might need!

Costuming: Our costume staff has over a half century of experience between them, having worked on shows from middle school productions to Broadway. A full list of our current show packages can be found at atoztheatrical.com. Need a custom creation? You got it. Our costume shop can design/sew/build/create something just for you.

Props and Scenery: We have a prop for nearly every scene of any show! And if we don't? We can make it. Our scenic team has decades of experience to help you develop and execute ideas, from consultation and design through construction and installation. We will help to transform your artistic vision into a reality, so you can get the most out of your scenery for the budget you have available.

A to Z Theatrical also offers services in Lighting, Sound, Curtains, Rigging, Events, and more. Contact us today to see what we can do for you. Our staff of experienced theatrical professionals are committed to helping the customer in any way we can.



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OUR EASY STEP BY STEP PROCESS



Look over our packaged items

Provided for you are suggestions from our collection that adhere to how the playwright envisioned the show.



Speak with one of our Sales Specialists

Our dedicated staff will be happy to work with you to build a package that meets your needs and budget.

Phone: (816) 523-1655 Email: info@atoztheatrical.com



Information and Agreements

Once final decisions have been made regarding pieces, dates, measurements, and logistics, a rental agreement will be created and signed by both parties.



Let Us Handle the Rest

You have a show to run! We will take care of hand selecting items from our collection, building unique pieces, and/or making alterations so everything fits perfectly into your production.

HAVE A MORE UNIQUE VISION FOR YOUR PRODUCTION?

Let us know what you're thinking - we can custom build anything to bring your vision to life - whether for rent or purchase!

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OUR PRICING STRUCTURE

Our costume pricing is structured in three tiers:

- Standard: everyday wear, the majority of our costumes fall in this tier.
- Premium: a higher range of more detailed costuming.
- Specialty: the highest pricing class featuring costumes that are more elaborate and often consist of materials and trims that require more maintenance.

Each pricing tier is priced per look based on a 1-week minimum rental (Monday to Monday). A second week is 50% of the original weekly cost. From the third week on, each additional week is 25% of the original weekly rental cost.

Costume Tier:	Week 1 Price:	Week 2 Price:	Add Week(s) Price:
Standard	\$50	\$25	\$12.50
Premium	\$100	\$50	\$25
Specialty	\$150	\$75	\$37.50

Cleaning fee per Costume Look \$20

The cleaning fee is applicable to all Costume Looks rented, without exception.

Other Costume Options

Add On \$10 per item

An additional costume piece added to the base costume that changes the costume 'look'.

Alterations per Costume Look \$100

You may choose to have A to Z alter certain Costume Looks rented; we can perform all of the alterations, some of them, or none at all.

Premium Prep per Costume Look \$25

All costumes and accessories will be pressed or steamed and ready for wear in your production.

Design Consultation per Costume Look \$50

Costumes are quoted based on what our costume professionals have selected from our inventory in the required size range. Any request outside of that selection, including requesting multiple options for one character or hand-selecting items in-house, will incur a Design Consultation fee.

Add-On Options are available up to 4 weeks before your order ship/pickup date and can only be completed once we have received the signed contract, deposit, and measurements. After the 4 week mark, any or all Add-Ons may become unavailable and a rush fee of \$50.00 per look may be accrued.

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STAGE MAKEUP

Mehron Mini Pro Student Makeup Kits includes:

- 8 color cream makeup palette with
- 3 CreamBlend foundation shades and accents
- Colorset powder
- Eye liner pencil
- Stipple sponge
- Non-latex sponge
Powder puff
- Detailed Instruction booklet



Ben Nye Personal Kits (PK Series) includes:

- Creme Foundation - we carry eight (8) shades
- Mini Creme Contour Palette (includes Highlight, Shadow, Rouge & Lip Color)
- Setting Powder
- Eyebrow Pencil
- Flat Brush
- Powder puff
- Latex sponge
- Stipple sponge



- We Also Carry:**
- Latex Wedge Sponges
 - Round Synthetic Sponges
 - Adhesives (for beards, prosthetics, etc.):
Spirit Gum, Pros-Aid, Glitter Glue, LiquiSet
 - Makeup Brushes
 - Setting Powder/Setting Spray
 - Skin Prep
 - Ben Nye Neutral Set
 - And So Much More!



Reach out to our Makeup Specialists for more information and pricing at info@atoztheatrical.com.
Special orders are available!

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TELL US ABOUT YOU

Contact Information:

(Name of Organization)

(Primary Contact / Responsible Party)

(Main Phone Number)

(Alternate Phone Number)

(Email)

(Website)

Billing Address:

(Name of Organization)

(Attn:)

(Street)

(City)

(State)

(Zip Code)

Show Information:

Costume Budget: _____

Cast Size: _____

Need By Date: _____

Performance Dates: _____

Return (Ship) Date: _____

Payment Method* _____

**VISA, Master Card, Discover, P.O..
If P.O. is used, a Hard Copy is Required.*

Shipping Address (if different):

(Name of Organization)

(Attn:)

(Street)

(City)

(State)

(Zip Code)

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COSTUME MEASUREMENT FORM

Date: _____

***REFER TO A to Z MEASUREMENT INSTRUCTIONS WHILE TAKING MEASUREMENTS**

Production: _____

Organization: _____

Role(s): _____

Actor name: _____

Sex (check one): Male Female Non-Binary

Height: _____' _____" Weight: _____ lbs

Pants size: _____

Shirt/ dress size: _____

Shoe size: _____

Suit/ bra size: _____

Circumference of head: _____

Base of neck: _____

Bust/Chest: _____ (Expanded): _____

Waist: _____ (Expanded): _____

Full hip: _____ @ _____

(Bent arm) Center back neck to wrist: _____

Side waist to knee: _____ to ankle: _____

Side waist to desired hem: _____

Inseam to knee: _____ to ankle: _____

Inseam to desired hem: _____

Allergies:

Design Notes / Additional information:

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COSTUME MEASUREMENT INSTRUCTIONS

Before measuring:

1. Empty all pockets.
2. Remove bulky clothing items for better accuracy.
3. Wear the same or similar undergarments you will wear in costume (measurements vary greatly in sports bras vs. push up bras, for example).

When measuring:

1. DO NOT TAKE YOUR OWN MEASUREMENTS; they will be inaccurate if you take them yourself.
2. DO NOT GUESS YOUR MEASUREMENTS; accurate measurements are a necessity.
3. Measurements should be taken in inches (metric measurements will not be accepted).
4. Fill out the measurement form legibly, or download the PDF fillable form to your computer.
5. Respect personal boundaries; allow the actor to run the measuring tape between their legs or to hold the measuring tape at their own inseam.

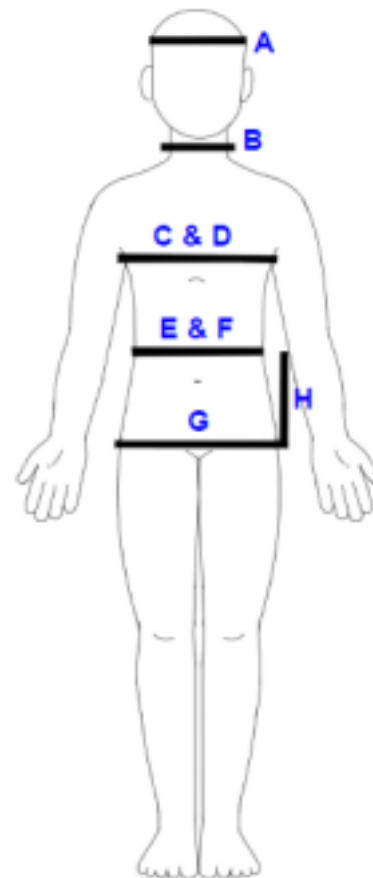
A. Circumference of Head: Measure around the head just above the ears and across the forehead. If your hair is significantly voluminous, make a note under Additional Information. (typically 20" to 30")

B. Base of Neck: Measure the circumference at the base of the neck. (typically 14" to 19")

C. Bust/ Chest: Measure the circumference by placing the measuring tape at the fullest part of the bust/chest. Wrap under the arms and back to the front. Make sure the measuring tape is parallel to the floor all around the body, and not drooping across the shoulder blades. (typically 28"-60")

D. Bust/Chest (Expanded): Take a full breath for this measurement, particularly important for singing roles

E. Waist: Locate the waist by bending at the side; where the crease forms is the natural waistline. Measure the circumference around the body at this position (typically 23"-50")





COSTUME MEASUREMENT INSTRUCTIONS

F. Waist (Expanded): Take a full breath for this measurement, particularly important for singing roles

G. Full hip: Locate the fullest part of the buttocks and measure the circumference around the body. Make sure measuring tape is parallel to the floor all around the body (typically 30" to 65")

H. Full hip @: Measure from the side waist to the position of the Full hip measurement (typically <10")

I. Center back neck to wrist (Bent arm): Bend the arm at 90 degrees, as though reading a wrist watch. Measure from base of neck to tip of shoulder bone, down the bent arm to wrist bone (typically 32"-38")

J. Side waist to knee: Measure along the side of the body, from waist to knee (typically <35")

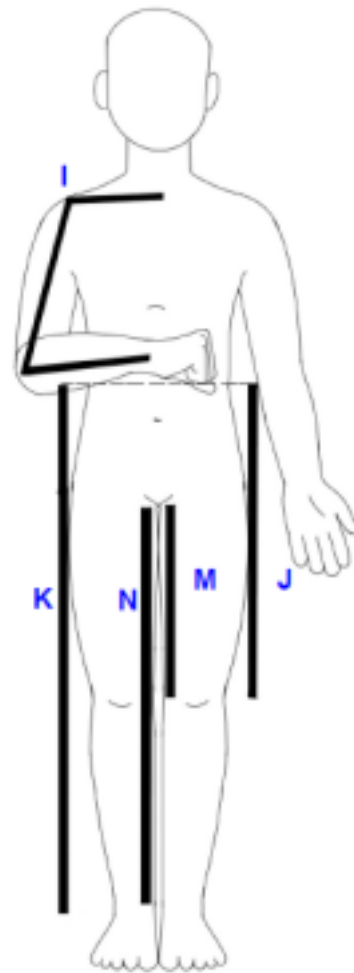
K. Side waist to ankle: Measure along the side of the body, from waist to ankle (typically <50")

L. Side waist to desired hem: Measure along the side of the body, from waist to desired hem

M. Inseam to knee: Measure along the inside of the leg, from crotch to knee (typically <30")

N. Inseam to ankle: Measure along the inside of the leg, from crotch to ankle (typically <45")

O. Inseam to desired hem: Measure along the inside of the leg, from crotch to desired hem





ORDER PAGE

Title: Disney and Cameron Mackintosh's Mary Poppins

Book by Julian Fellows

Music and Lyrics by Robert B. Sherman, Richard M. Sherma, George Stiles, and Anthony Drewe

Setting: London, England

Time: 1910

In the musical, Bert, a jack-of-all-trades, invites us into the world of London, England in 1910 - and, specifically into the dysfunctional home of the Banks family. Jane and Michael, the young Banks children, have sent yet another nanny packing, dismissing these children as hopelessly and irrevocably spoiled and misbehaved.

With a father who works constantly and mother who is always distracted, Jane and Michael have suffered without strong caretaking forces in their lives. Then the magical Mary Poppins flies in on the wind, bringing with her a combination of whimsy, magic, and disciplined common sense to the children's lives. Together, they go on magical adventures, and also learn the importance of a tidy nursery and of taking the medicine they need (with a spoonful of sugar, of course).

Mary Poppins' transformational influence does not stop with the children - eventually she teaches the grown-ups, as well, to open up and realize that "anything can happen if you let it".

Qty Req.	of	Quant. Avail.	Character	Act / Scene	Piece Description
	of	1	Mary Poppins - Main Look	1/2	Dress, Petticoat, Hat
	of	1	- Additional Look	1/2	Reversible Travel Coat, Black Travel Hat, Victorian Boot Tops Black/Red
	of	1	- Additional Look	1/6	Governess Overdress (Break Away Back)
	of	1	Mrs. Brill - Main Look	1/1	Dress, Petticoat, Pinafore Apron, Mobcap, Handkerchief
	of	1	Miss Lark - Main Look	1/1	Skirt, Bodice, Petticoat, Shawl, Hat
	of	1	Winifred Banks - Main Look	1/1	2 Piece Dress, Petticoat, Blouse, Jacket, Brooch, Handkerchief
	of	1	- Additional Look	1/6	Bodice, Shawl, Hat
	of	1	Miss Andrew - Main Look (Rigged to Fly)	2/1	Jacket, Skirt, Blouse, Petticoat, Hat

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Qty Req.	of	Quant. Avail.	Character	Act / Scene	Piece Description
	of	1	Bird Woman - Main Look	1/8	Distressed Dress, Charcoal Cape, Fingerless Gloves, Straw Hat w/Flowers
	of	1	Jane Banks - Main Look	1/1	Overdress, Skirt, Petticoat, Hair Bow
	of	1	- Add-on	2/1	Waist Sash, Snap-on Bow
	of	1	- Add-on	1/4	Coat, Straw Boater Hat
	of	1	Additional Look	2/7	Night Gown, Robe
	of	1	Miss Smythe - Main Look	1/7	Long Skirt, Petticoat, Blouse, Jacket, Brooch
	of	1	Mrs. Corry - Main Look	1/9	Bright Jacket, Skirt, Petticoat, Hat
	of	1	Annie Corry - Main Look	1/9	Bright Jacket, Skirt, Petticoat, Hat
	of	1	Fannie Corry - Main Look	1/9	Bright Jacket, Skirt, Petticoat, Hat-Fascinator
	of	1	Robertson Ay - Main Look	1/1	Tailcoat, Vest, Button Down, Pants, Bowtie
	of	1	Herr Von Hussler Main Look	1/7	Cutaway Coat, Tie, Shirt, Pants, Vest, Hat
	of	1	John Northbrook Main Look	1/7	Cutaway Coat, Tie, Shirt, Pants, Vest, Hat
	of	1	Bank Chairman - Main Look	1/7	Cutaway Coat, Ascot, Shirt, Pants, Vest, Hat
	of	1	George Banks - Main Look	1/1	Suit Jacket, Vest, Pants, Tux Shirt, Necktie
	of	1	- Add-on	1/1	Overcoat, Bowler Hat
	of	1	Admiral Boom - Main Look	1/1	Military Coat, Dress Pants, Tux Shirt, Necktie, Vest, Uniform Cap
	of	1	Bert - Main Look Rigged to Fly	1/1	Gray Suit Coat, Gray Trousers, White Shirt, Vest, Cap, Silk Scarf
	of	1	- Additional Look	1/9	Purple Blazer, Purple Reversible Vest, White Boater Hat w/Ribbon
	of	1	Additional Look	2/2	Soot Covered Jacket, Shirt, Pants

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RENTAL AGREEMENT

Qty Req.	of	Quant. Avail.	Character	Act / Scene	Piece Description
	of	1	Michael Banks - Main Look	1/1	Blazer, Knickers, White Button Down, Socks
	of	1	- Add-on	2/1	Overcoat, Newsboy Hat
	of	1	- Add-on	2/1	Vest, Sailor Collar, Bow Tie
	of	1	Park Ranger - Main Look	1/4	Tan Uniform Jacket, pants, Park Ranger Hat, Badge, Black Tie
	of	1	Policeman - Main Look	1/1	Double Breasted Jacket w/Badge, Uniform Pants, Shirt, Bobby's Helmet
	of	8	Ensemble/Chorus Female Main Look	1/9	Victorian Dress OR Skirt & Bodice, Petticoat, Hat
	of	8	- Add-on	2/1	Coat, Scarf, Hat
	of	8	Ensemble/Chorus Male Main Look	1/7	Suit Jacket, Pants, Button Down Shirt, Necktie
	of	8	- Add-on	1/8	Jacket, Clip-on Bow Tie, Skimmer Hat w/Band
	of	8	- Add-on	2/1	Coat, Scarf
	of	8	- Additional Look	1/9	Bright Suit Jacket, Vest
	of	4	Chimney Sweeps Main Look	1/8	Dark Jacket, Pants, Vest, Button Down Shirt, Red Scarf, Hat, Broom
	of	1	Valentine - Main Look	1/11	White Shirt w/Pink Heart, Striped Tights, Pink Collar, Mask
	of	1	Mr. Punch - Main Look	1/11	Green & Purple Overdrape, Flesh Mittens, Mask, Green & Purple Hat
	of	1	Bear - Main Look Optional Toy	1/11	Fur Body Suit, Mittens, Bear Head, White Bear Bodysuit
	of	1	Duck - Main Look Optional Toy	1/11	Yellow Fur Bodysuit, Webbed Feet, Gloves, Duck Head
	of	1	Raggedy Ann Doll Main Look-Optional Toy	1/11	Blue Dress w/White Dots, Apron, Tights, White Mittens, Red yarn Wig
	of	1	Toy Soldier - Main Look Optional Toy	1/11	Military Jacket, Fringed Sashes, White Pants, Gloves, Boot Covers, Hat
	of	1	Ballerina - Main Look Optional Toy	1/11	Ballerina Dress w/Tulle, Pink Petticoat, Hair Comb w/Flowers

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Qty Req.	of	Quant. Avail.	Character	Act / Scene	Piece Description
	of	1	Queen Victoria Statue Main Look - Marbled	1/6	Dress, Necklace, Cape, Baldric Sash, Sculpted Quaff, Orb, Crown, Scepter
	of	1	Neleus - Main Look Marbled	1/6	Unitard w/Hood, Tunic w/Seahorse, Shell Crown, Quaff
	of	1	Poseidon - Main Look Marbled	1/6	Long Grey Wig & Beard, Nautilus Crown, Staff, Wrap Skirt, Shirt, Tights
	of	2	Greek Female Statue Main Look - Marbled	1/6	Unitard w/Hood, Tunic Dress, Cord Belt, Ringlet Quaff
	of	2	Pan Statue Main Look - Marbled	1/6	Unitard w/Hood, Fur Pants, Horned Foam Quaff
	of	1	Bronze Statue 1 - Main Look	1/6	Unitard w/Hood, Long Tunic, Foam Quaff
	of	2	Bronze Statue 2 - Main Look	1/6	Unitard w/Hood, Wrap Skirt, Mantle Drape, Foam Quaff
	of	1	Bronze Statue 3 - Main Look	1/6	Unitard w/Hood, Wrap Skirt, Foam Quaff

Exact costumes subject to measurements and availability.

Please contact a sales associate for more details at info@atoztheatrical.com or (816) 523-1655.

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RENTAL AGREEMENT

1. Fifty percent (50%) of the rental fee is due to reserve rental items. This reservation deposit is non-refundable upon cancellation. All items must be paid in full before removal from A to Z Theatrical Supply and Service, Inc. (hereafter "ATOZ").
2. RENTER assumes full liability for theft, loss, or damage beyond normal wear and tear of items and packaging, up to and including the cost of replacement. RENTER agrees that damages are determined by ATOZ, and RENTER will be informed within 10 (ten) business days of any additional charges.
3. 24 Hours notice is required for cancellation. Full Rental Fee is non-refundable thereafter.
4. Full Rental Fee due before AtoZ can begin fabrication, customization, or special conditions can be made.
5. Acceptance of the Rental Merchandise by RENTER shall constitute a bond of agreement that all items are present and in good condition. In the event of damaged or malfunctioning goods, RENTER must notify ATOZ immediately at (816) 523-1655 (Option #6 for Emergency Line) or via email at emergency@atoztheatrical.com.
6. Items, parts, and accessories shall not be modified, altered, serviced, repaired, or replaced without prior written consent of ATOZ. Do not use tape, or pins of any kind on any rental items.
7. Ownership of all rental merchandise remains in the name of ATOZ.
8. Return items to the pick-up location.
All returns are to be made Monday through Friday, 9:30 AM to 4:30 PM.
9. RENTER shall have no right to authorize any other party to use items.
10. In the event RENTER fails to return any rental merchandise under this contract, ATOZ shall use all means available under the law to recover the rental merchandise and damages thereof. In the event RENTER refuses to return any of the merchandise, ATOZ may proceed to file or sign any necessary criminal complaint with the proper governmental authorities for the prosecution and return of such rental merchandise. RENTER will pay any and all necessary and reasonable charges incurred by ATOZ in the recovery of rental merchandise, either by civil or criminal process of law.
11. RENTER agrees to list ATOZ as additionally Insured on RENTER's Insurance Policy.
12. RENTER agrees to indemnify, defend, and hold harmless ATOZ from and against any claim, demand, cause of action, loss or liability (including attorney's fees and expenses of litigation) for any property damage or personal injury. The provisions of this Article shall survive the termination of this Agreement with respect to any claims or liability accruing before such termination. In no event shall ATOZ be liable for any indirect, special or consequential loss or damages arising from RENTER's use of items, including but not limited to loss of profits and loss of revenue, even if informed of the possibility of such damages.

The signatory gives ATOZ permission to charge this card. The card details will be stored in the client profile, and will only be used for approved purchases. ATOZ is authorized to charge any debit or credit card on file for an amount equal to all payments and fees due. RENTER agrees to pay late charges for additional rental periods, plus a 20% convenience fee. After 7 days without resolution, the replacement cost will be charged in full. Payments via a Purchase Order are required to include the coverage of incidentals including damages or lost items.

Quotation or Rental Number

Credit Card Last Four

Date

Print Name

Signature

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